




KEY TO PERFORMANCE REPORTS




LEVEL 1

| PERFORMANCE AGAINST TARGETS AND ACTION PLANS | |
|--|---|
| 4 | Overall, performance is significantly better than target(s) |
| 3 | Achieved, or on track to achieve, target(s) |
| 2 | Slightly behind target(s) |
| 1 | Significantly behind target(s) |

| DIRECTION OF TRAVEL | |
|---|---|
|  | Overall, performance is better than for the same period last year |
|  | Overall, performance is the same as for this period last year |
|  | Overall, performance is behind that for the same period last year |

Areas that are shaded  signify that no information is required for this report

LEVELS 2 & 3

| PERFORMANCE AGAINST TARGETS AND ACTION PLANS | |
|--|--|
| 4 | Outturn is 10% or more above target |
| 3 | Outturn is above target by up to 10% or , where up to date performance data against target is not available for good reason, the action plan shows satisfactory progress |
| 2 | Outturn is below target, but within 5% or where up to date performance data against target is not available for good reason, the action plan shows inadequate progress |
| 1 | Outturn is 5% or more below target or no target has been set without good reason or there is no action plan |
| N.B. Where data is available this determines the judgement made for each indicator. Action plans are used to judge performance only where relevant data is unavailable. | |
| DIRECTION OF TRAVEL | |
|  | Performance is better than for the same period last year |
|  | Performance is the same as for this period last year |
|  | Performance is behind that for the same period last year |